

(Autonomous)
Accredited by NBA (Tier-I WA): UG - CSE, ECE, EEE
Mahendhirapuri, Mallasamudram, Namakkal Dt. -637 503



Dates: 12.08.2022

#### INTERNAL QUALITY ASSURANCE CELL

MEC/IQAC/Meeting/2022-23/01

#### **CIRCULAR**

Sub: IQAC Meeting – Intimation to the members of IQAC

The Internal Quality Assurance Cell, (IQAC) meeting is to be held on 13.08.2022 in ECE-Seminar Hall at 2.30 pm. All Faculty members are requested to attend the meeting. The agenda for the meeting is as follows:

#### **AGENDA:**

- 1. Review of action taken in the items mentioned the previous meeting minutes
- 2. Reconstitution and Approval of Internal Quality Assurance Cell (IQAC)
- 3. Quality assurance and initiative measures
- 4. Plan of action for ongoing Academic and Co-curricular activities
- 5. Review and confirmation of organization structure, roles and responsibilities
- 6. Ratification of various committees and its responsibilities
- 7. Promotion of activities for stake holders
- 8. Planning of Academic Activities for the AY 2022-23

9. Any other matters

IQAC Director

Principal

#### For Kind Information:

Honourable Chairman

**Managing Directors** 

Information to:

**Executive Director** 

copy to: IQAC, MEC office

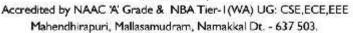
Dean – SMS, Academic

The members concerned

COE, EO, FO, AO, File



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### **Minutes of the Meeting**

#### MEC/IQAC/Meeting/2022-23/02/Minutes

Dt.13.08.2022

The IQAC meeting was held on 13.08.2022 in ECE Seminar Hall at 2.30 PM

#### The following points were discussed:

- 1. Director IQAC explained the action taken report of the previous IQAC meeting held on 05.08.2022
- **2.** Chairperson IQAC discussed the following points and approved for implementation

S.No.	Points Discussed	Action Plan	Responsibility
1	Reconstitution and Approval of Internal Quality Assurance Cell (IQAC)	• The reconstitution of members is finalized in consultation with all members. List of new members has been approved as per the guidelines given by NAAC (IQAC new committee attached).	IQAC Director
2	Quality Assurance and initiative measures	<ul> <li>It is proposed to prepare for NBA accreditation of three to four eligible UG programmes.</li> <li>It is also proposed to apply for second cycle of NAAC, and ARIIA and NIRF ranking during 2022-23</li> </ul>	HODs and IQAC Director
3	Reviewed the 2021-22 Academic Activities and discussed the	• Implementation of various ongoing Academic & co-curricular activities are discussed and approved.	HODs
4	Review and confirmation of various Committees, roles and responsibilities	• The existing Academic Council, Board of Studies, Finance Committee, result Passing Board, and other Committees and Administrative procedures are discussed and reviewed.	COE & IQAC Director
5	Review and confirmation of various Committees, roles and responsibilities	• The existing Academic Council, Board of Studies, Finance Committee, result Passing Board, and other Committees and Administrative procedures are discussed and reviewed.	COE & IQAC Director
6	Promotion of activities for stake holders	• HODs are reminded to get feedback from the students in the format already emailed. Feedback obtained from stakeholders has to be analysed.	HODs and IQAC Director

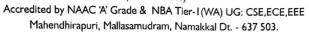
		<ul> <li>All the Heads of the Departments are advised to monitor and plan corrective action, if any, and quality improvement strategies by taking into consideration of the feedback of all relevant stakeholders.</li> <li>IQAC approved the present Feedback methodology and to continue the same.</li> </ul>	
6	Review of R&D activities	<ul> <li>To enhance the overall research environment in the Institution, all the Departments are required to initiate preparing proposals seeking funding in emerging areas from government and other funding agencies and all Departments should also initiate Consultancy work in the AY 2022-23.</li> <li>Advised the HODs and faculty members that M.Tech/ME/BE/BTech students' projects shall be converted into publications in refereed journals.</li> <li>The importance of Patenting was also discussed and members were motivated to prepare and apply.</li> </ul>	R &D Director, All HoDs and Faculty members
7	Plan of action for Academic year 2022 – 2023 activities & Co- curricular activities	<ul> <li>It is proposed to organize various academic programmes like Webinar, Seminar, Guest lecture, Conference, Workshop, Alumni interactive lecture by all Departments. All programmes planned should be mapped with IIC activities, EDC, Innovation, Research and Professional bodies, etc.</li> <li>IQAC approved the TARPRO for Odd Semester of 2022-23</li> </ul>	HODs and Programme Planning Committee
8	Any other matters	IQAC has planned AQAR criteria-wise important activities for 2022-23 to be implemented by faculty members and departments as per the file attached here for kind reference and needful action.	All HoDs and Faculty members

IQAC Director

Principal



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#### Members present:

Sl.No.	Name	Designation / Address	Role of IQAC	Signature
1.	Dr.R.V.Mahendra Gowda	Principal	Chairperson	
2.	Dr. C.T.Sivakumar	EO	Director IQAC	25. 6 vem
3.	Dr.V.Shanmugam	Dean/SMS	Member	Ferange
4.	Dr.N.Viswanathan	COE	Member	
5	Dr.V. Aroulmoji	Director R&D	Member	-,
5.	Dr. C.Dhavamani	HOD-Aero	Cordinator IQAC	(momou".
6.	Dr.K.Vidhya	HoD-Civil	Cordinator IQAC	
7.	Dr.M.Srinivasan	HoD-Mech	Member	M. huii A
8.	Dr. R. Uthirasamy	HoD-EEE	Member	Jan Jan Stan
9.	Dr.M.Kannan	HoD-CSE	Member	1 Marsin
10.	Dr.T.Jesudas	HoD-MCT	Member	
11.	Dr.S.Raju	HoD-IT	Member	S13.8.22
12.	Dr.P.R.Kannan	HoD-MAE	Member	
13.	Dr.KR. Kalphana,	HoD-Agri	Member	Jeun 13/8/202
14.	Dr.M.Muthuvinayagam	HoD-EIE	Member	1979
15.	Dr. N.R.Aravamudhan	HoD – MBA	Member	PL 13/8/10
16.	Dr.R.Jayakumar	HoD-M <b>®</b> A	Member	1 Die
17	Dr.J.Kavitha	HoD-English	Member	
18	Mr.K.Shanmugam	HoD-Maths	Member	
19	Dr.T.Shanmugavel	HoD-Physics	Member	



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S.No	Name	Designation / Department	Signature
1.	Dr. S.PRENA	ASPIST	(Rul
2.	S. Rajeshwani	AP(IT	Der 18/22
3.	D. Sindhuja	APIRT	DIJL
4.	R. Mekala	AP/IT	R. Mehl
5	S' Latha	AP18T	
6	Do D. Chiton	Prof. Zez	D. Oct
7.	Dr. S. Sarogwani	ASPLECE	S. Saw
8.	R. Banumatni	AP/Maths.	P. Bamat
9.	K.R. Shangoetha	Ap/Maths	13.RD + 1+
10.	N Logeshumai	APLIT	N. IRACO
11.	R. Manoja	Apliq	Pluj.
12	K. Nadach	AP/clemical	(k) de
13	S. Reneka	Ap / Chemical	Suel
14	SSUBA	AP/EEE	8.810
15.	SUGANYA.C	AP/Pharma	1518122
16.	SOWMIYA.S	Ap/ Pharm. Tech	Stolder .
17	Dr. T. KIRUTHIKA	AP/ASOLITYS	3-2357310/22
18.	CNS SWATHI	AP/Agri Engy	CN & Broth

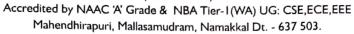
**Director IQAC** 

Chairperson IQAC

5.110	Name	Designation /	G!
		Department	Signature
19	M. Udhayanganga	AP Food Technology	Mully-Gog / role for
20_	YAAMINI M	AP / Food Tech.	12 7 13/8/22
21.	DY. S. PONLATITA	ASPLECE	731312
22.	Dr. Balashannuga Vadin. P	ASP / ECF	P. Balanayatefor
23	A. SANKARIDEN	AP / MCA	2 138V
дH.	SARADHA.P	APICINL	Kur 12/22
25	P. Leiyaelhoushin	PACSE	9- religion
26	RkalaiVani	AP/CSE	Renlews 1818
27	S. SARANYA	APICSE	2
28	D. A. Neela Madherma	in Brof/COE	ano
29	Dr M. Dhurgaderi	ASPI CSE	JOBA
30.	V. DHANASEICAR	AP/mothe	V2
31	V. Senthis Kennery	AP 133	V frank
32	A-Karta L	AP/ pharma	Alm!
33.	GI. SATTHEESHKUMAR.	Ap/maths.	03
34.	RMANIRASU	AP/CIVIL	<u></u>
35	P. Senthilkumaran	APMeih	( lim)
36.	P-Dharmadurai	AP) AEPO	777



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S.No	Name	Designation / Department	Signature
37	8. HARI DARWIN	AP/AERO	Sh
38	S. Vinodh	AP/ACRO	18He
39	A SANTHANTA RAJAN	AP/Aen	Q.
40	R.UMAPATHI	APICHE	Amber.
41.	Dr. S. ANANTH	ASP/ IT	8 Junt.
42	M. ARUE PANKAR	APIOT	LANGE
43	P. Smakumar	AP/Aero	P.Sint.
44	Dr. V. PoonauzHAL	AP LAN	4. 600
' '	P.BHOVANIESHWART	APIMATHS	PB



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S.No	Name	Designation / Department	Signature
20.	Dr. N. Vinothkumar	HOD - CHEMICAL	Cemeteup.
21.	Dr. C. Vignahwaran	Asp-Pharma	c. lofu
22	Dr P. SMESH KVMAR	PNJ IEEE	P. Sty
23	Dr. D. Subramanian	Pref & Head / Acroyce	D. Juls
24	Dr. P. Umasankar	Prof EEE	
25	L. PERLYANNAN	AP MEEN	Atung
26	ARUN-M	APKIVIL	Mit Ister
27.	K.P.SRINIVASA PERUMB	APIMECH	BOP
28.	k. Paryen Han	AP/EGG	6 bills
29	R-ARULRAS	APIMECH	AM .
30.	K. KARTHUEYA	APLEE	a. Club
31	K. SHANMIGAM	HOD/MATHS	Com
32	C. SENTHILKUMAN	AP/ CIUEL	C. St. M.
33.	P DHAMODHARAN	AP) CIVIL	L- Donet.
34	S.MANISHANKAL	AP/ CIUSA	d.gr.
35	M. Usanesh	AP/CIVIL	M. Vigel
36.	K. SENTHICKUMAR	AP/AGIRI	K. odnifting
<u> </u>	C. VASANTHAKUMAR	AP/ FODD	py
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S.No	Name	Designation / Department	Signature
38	P. SENTUL	AP/mech	Day
39	P. noHn	Aplani	PM
40.	D. PRABHAKARAN	APIMCT	Fritz
41.	S. SENTIAL PAJA	AP/MAE	(, cothing)
42.	DY. C.SENTHILKUMA	,	Swel
43.	Dr. R. PRABU	ASP M ECH	Magan.
44.	8-C. FLAYARAJA	AP/Mathe	Che
45.	T. Asumugam	Ap/mates	5. Amont
46.	V. Gopalakrishnan	AP/Chemical	V-Ciopalaton.
47.	S. Minay Mohamed Lephais	6	Yno ( e detais
48.	G. NAGARAJAN	AP/MCT	2. Darmy
49.	DINESH KUMAR. J	APINICT	Ortholicy.
50	R. Sthish	Ap/Mach	ah
51	P Mohan	AP (Maths	me
52	P.Thangaraja	AP/maths	P LegaRix
53	Dr.S. Kandasovny	Prost Moths	So)
54	Dr. Y. Shartherum	Ap 1 Cm	91 - 2
55	M. Dev?	AP ICIVIL	M. LL.

Chairperson IQAC

56.	B. Nithya	AP/CIVIL	BN
57	B. Nithya V. Shanmugavadivu M. Seganthi	AP/CIVIL	Velm
S8.	U Surante:	AP/CIVIL	COM
	Systema		
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